

ENGAGEMENT LEAD

Do you want to contribute to improvements in Alberta's healthcare system?

Health Quality Alberta is a provincial agency that brings together patients, families, and our partners from across healthcare and academia to inspire improvement in patient safety, person-centred care, and health service quality. We assess and study the healthcare system, identify effective practices, and engage with Albertans to learn about their experiences. Our responsibilities are outlined in the *Health Quality Council of Alberta Act*. We encourage you to visit our [website](#) to learn more about us.

Job Summary

As part of the Communications and Engagement team, the Engagement Lead supports the planning and delivery of high-quality public engagement across Health Quality Alberta projects. The role provides expert guidance to project teams in developing and implementing engagement plans and supports public engagement activities for assigned reviews, assessments, and evaluations.

The Engagement Lead supports the organization's 12-member provincial Patient and Family Advisory Committee (PFAC), enabling Health Quality Alberta to ensure projects and initiatives are designed and delivered in a person-centred, safe, and inclusive manner that reflects the lived experiences and priorities of patients and families.

The Engagement Lead provides leadership in planning and managing engagement events, applying project management and IAP2-informed approaches to design and deliver inclusive activities that support meaningful participation and inform decision-making. The role builds and maintains relationships with patients, families, community organizations, and health system partners to support engagement objectives. This individual will work with others in the organization to support respectful, coordinated engagement with First Nations, Métis, and Inuit communities and contributes to Health Quality Alberta's commitment to Reconciliation through culturally informed engagement practices.

Key responsibilities

- Lead and support public engagement planning, delivery, and reporting for Health Quality Alberta projects, using leading-practice and IAP2-aligned approaches.
- Lead the planning and management of Health Quality Alberta's Patient and Family Advisory Committee, including member recruitment, orientation, recognition, meeting planning, and governance activities. This includes liaising with internal project teams to identify and facilitate opportunities for patient and family advisor involvement in organizational projects and initiatives.
- Provide end-to-end project management for engagement activities and events designed to gather public, patient, family, community, and health system partner input.
- Mentor and advise project teams on engagement planning, facilitation approaches, and inclusive participation.
- Build and maintain relationships with community and health system partners, and patient and family populations to support engagement objectives, including to expand the organization's database for public engagement.

- Support respectful, coordinated engagement with First Nations, Métis, and Inuit communities, aligned with community priorities and protocols.
- Contribute to internal capacity building by developing tools, resources, and guidance to strengthen organizational engagement practices.
- Participate in project management, reporting, and evaluation activities to support high-quality, evidence-informed outcomes.

Qualifications

- Undergraduate degree in social sciences, communications, public administration, or a related field, or equivalent experience.
- Significant experience (typically 10 years) in public or community engagement, including leading and managing projects.
- Demonstrated experience developing and delivering engagement plans; IAP2 training required.
- Demonstrated understanding of inclusivity, equity, and culturally safe engagement practices.
- Demonstrated commitment to ongoing learning and respectful engagement with First Nations, Métis, and Inuit communities.
- Knowledge of publicly funded health systems and person-centred engagement practices.
- Excellent written, verbal, and interpersonal communication skills.
- Strong organizational and project management skills, with the ability to work independently and collaboratively.

Working conditions

- Willing to travel throughout Alberta, with occasional travel out of province.
- Location: Calgary, Alberta
- Hybrid work environment: 3 days in the office (mandatory).

Compensation

- We offer a competitive salary.

Want to apply?

Send your cover letter and resume to: HumanResources@hqa.ca by **October 12, 2026**, with the subject line: **Engagement Lead**.

Health Quality Alberta is dedicated to developing a supportive and inclusive workplace. We are committed to building an environment that represents a variety of backgrounds, cultures, perspectives, and skills, which reflect the people we serve.

We thank all applicants for their interest; however, only those selected for an interview will be contacted. The successful candidate is legally required to work in Canada and will be required to provide professional references and undergo a satisfactory criminal record check prior to the commencement of employment.